

Submitting a paper to the journal

Initial Submission

After having followed the instructions in "Preparing a paper for submission to the journal" to prepare the paper, you are now ready to submit the paper.

Submission is by electronic copy via email to "ranjan@cc.umanitoba.ca"

You should use either "WordPerfect" or "Microsoft Word" to produce the paper. At this stage, the figures may be imbedded in the paper, but at the final stage (publication stage) the electronic form should have the figures and tables as separate files for each item. There must be a covering letter giving the full address, the telephone number, the fax number, and the email address of the corresponding author. The corresponding author should be someone who expects to be at that address for at least the next six months. **You also must include a list of at least three potential peer reviewers.** These reviewers must be from outside the authors' employment organizations.

Final Submission

When the paper has been accepted for publication, you will have to submit an electronic version. The electronic version will have to be in either "WordPerfect" or "Microsoft Word" (the former preferred). In this version, the figures and tables should each be separate files (one figure or table per file). The figures should be in JPG format, alternately original prints of figures can be submitted. The electronic version may be submitted by:

1. Email, if the text, tables, and figures are all in electronic form, or
2. Mailing a diskette. This method will have to be used if the figures are in hard copy only. Include a hard copy version of the paper. Mailing address is:

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Journal Homepage